

BUREAU
VERITAS

Bureau Veritas Consumer Products Services – Inspection Services

TERMS & CONDITIONS

	Definition / Rate - ASIA*	Definition/Rate – Other Regions
Normal Working Days	1. Mon-Fri but variable, in compliance with local labor law and customs. 2. Variable. Combination of time spent working & traveling to/from the service location. Overtime will apply when working time alone exceeds 8 hours.	Out of Asia, this definition may be different. Details on request.
Overtime	Hours worked outside of normal working hours Rate: Man-hour = Man-day rate/8 hours	Out of Asia, this definition may be different. Details on request.
Traveling Time Charge	Travel time is free of charge if travel is done the same day of the service and even if it exceeds the normal working hours (but in respect of local labor law) ----- Travel charge is required: 1. If travel is required on the day before or the day after the service date 2. If there is some waiting time the day before or day after the service date due to the lack of transport resources Rate: - Up to 4 hrs total travel time: additional 0.5 man-day - More than 4 hours total travel time: additional 1.0 man-day	Out of Asia, this definition may be different. Details on request.
Working / Traveling on Holidays Charge (Saturday, Sunday, Public holiday or local customs)	Holiday & Weekends will vary depending on local labor law and customs. ➢ If the inspector performs inspection during a holiday, BV charge holiday surcharge. ➢ If the inspector only travels during a holiday, BV charge full holiday surcharge as well. Rate: 1. Saturday or equivalent = US\$100 x no. of inspector 2. Sunday, Public Holiday or equivalent = US\$150 x no. of inspector	Out of Asia, this definition may be different. Details on request.
Late Booking	Booking up to the day (normal working day) before the requested service date, honored if workload allows. Rate: US\$150 per factory visit	Out of Asia, this definition may be different. Details on request.
Late Revised Service Date	Request of rescheduling the initial service date after 12 noon of the Operation Office local time on the working day before service initial date. Rate: Man-day rate x no. of inspectors + any expenses incurred	Request of rescheduling the initial service date with less than 48 hours (working days) notice. Rate: Full Man-day rate x no. of inspectors + any expenses incurred
Late Cancellation	Cancellation of the services after 12 noon of the Operation Office local time on the working day before service date. Rate: Man-day rate x no. of inspectors + any expenses incurred	Cancellation less than 48 hours (working days) before service date Rate: Full Man-day rate x no. of inspectors + any expenses incurred Cancellation more than 48 hours (working days) but less than 72 hours (working days) before service date Rate: 50% of man-day rate x no. of inspectors + any expenses incurred
Visit In Vain or Service Discontinued	Goods are not ready or required quantity is not reached when inspector arrives. The service may also be discontinued if the circumstances met by the inspector do not allow him to process the inspection as per BV CPS SOPs and/or clients specific requirements Rate: Man-day rate x no. of inspectors + any expenses incurred.	Rate: Man-day rate x no. of inspectors + any expenses incurred.
Man-day	One man-day equals up to 12 hours which includes: up to 8 hours working on site at the factory location, with up to one hour meal period, and up to 3 hours of travel for the day. Rate: As agreed with client	Out of Asia, this definition may be different. Details on request.
Booking Lead Time	Request for service should be made a minimum of 3 working days in ASIA & 5 working days in other regions prior to the desired service date. Bookings received with less than 3(ASIA) or 5(OTHER REGIONS) days notice may not be honored.	
Final Inspection Quantity	Final Inspection is normally conducted when a shipment is 100% produced and at least 80% packed. Conducting Final Inspection below either of these limits is possible but must be confirmed in writing by the client.	
Re-Inspection Quantity	Re-Inspection quantity stated should be equal or less than the quantity in previous BV Final Inspection. Re-Inspection is conducted when reworked products is 100% produced and 100% packed unless below either of these limits is confirmed in writing by the client.	
Combined Sampling	Several different product styles are combined to make a single lot size for sampling inspection. The maximum number of different product styles for a Combined Sampling is no more than 4 (Hardline or E&E products). For Softline products, Combined Sampling should not be performed if 1) Mix styles (i.e. some are print styles some are not); 2) Fabric construction, quality or surface finishing are not same. Bureau Veritas advises all clients of the risks associated with "Combined Sampling" where several different product styles are combined to make a single lot size. Combined Sampling represents an increased level of risk as statistical rules are compromised and the chances of missing quality issues are much greater than during single style sampling. We disclaim any liability if decisions are made concerning the acceptance, payment authorization, or shipment of the inspected goods based upon Combined Sampling and any reports that are issued based upon Combined Sampling.	
Traveling Expense	Cost of transportation Rate: On request	
Accommodation	Accommodation expense will be charged: Rate: On request If travel is required on the day before or the day after the service date; If the order requires 2 or more days to complete.	
Mailing Expenses	Documents, samples, materials, etc. sent to Clients or between different offices at the request of the client. Rate: Charged at cost.	
Service Document Re-issuance Charge	Any changes other than Company's own corrections required after the original document has been issued (Inspection report, certificate) Rate: US\$100	
Liability	Refer to Bureau Veritas Consumer Product Services General Conditions of Service.	
General Conditions	All activities of the Bureau Veritas Consumer Products Services Division are under below link: http://www.bureauveritas.com/EuUHMt/SD166_WI_BV_CPS_GENERAL_CONDITIONS_OF_SERVICE_REV03_11DEC15.pdf By confirming BV booking form, or by making payment to BV, client has automatically and irrevocably agreed with BV T&Cs and BV CPS general conditions of service as a critical part and component of the contract between BV and client.	
Payment Terms	Prepayment is required for all invoice payers located outside of USA, Canada, Australia, New Zealand and Western Europe regions unless otherwise specified. For invoices payers in USA, Canada, Australia, New Zealand or Western Europe regions, standard payment terms shall be net 30 days from the invoice date unless otherwise specified. Late payments for services in the USA, Canada, Australia, New Zealand or Western Europe regions might result in a change of payment conditions from credit to prepayment. Invoices are payable whether the product/shipment is accepted, rejected, shipped, or unshipped.	
All services will be performed according to Company's generic protocols / standard operating procedures should the client not provide their own specific requirements. Kindly note that if you request that we perform our services that are set out herein without our usual strict observance of our Best Practice Standard Operating Procedures and/or Protocols, you take the risk that such a methodology results in your dissatisfaction with the quality of our services or reports and we will not be held liable for the same.		
*ASIA = Service locations in Bangladesh, Cambodia, China, Hong Kong, India, Indonesia, S. Korea, Macau, Malaysia, Pakistan, Philippines, Singapore, Sri Lanka, Taiwan, Thailand, Vietnam.		
When invoices for Company's Services are issued to parties other than the Client (agent, vendor, factory, etc.), the other party must meet local credit requirements for the country where the invoice is issued, which may include partial prepayment or full prepayment. The Client will be notified of any unpaid invoices by their vendor/factory over 40 days from invoice date. The Company reserves the right to suspend services and/or change payment terms to full prepayment for Client's account being overdue. All remittance charges, commission & bank charges, telegraph transfer, and any particular country tax charges shall be strictly borne by the invoice recipient/remittance party.		
TO ENFORCE OUR INTEGRITY POLICY, WE MAY SEND MYSTERY INSPECTORS/AUDITORS TO PERFORM SERVICES AND REPORT ANY CASES OF SUSPECTED BRIBERY TO THE LEGAL AUTHORITIES FOR FURTHER INVESTIGATION AND ACTION AS PER LOCAL LAW.		